

Attachment C - Recall Termination or Recommendation for Termination

A Recall Termination (Summary) or Termination Recommendation must be prepared and submitted for those recall actions not terminated at the time of classification. As indicated above under Recommendation for Recall Classification and Termination Format, the Summary and Termination page in RES is also an update to the continuous record. Class I recalls and Safety Alerts require Center concurrence for termination. Class II and III recalls and market withdrawals may be terminated at the district's discretion. RES requires the completion of all fields on the Summary and Termination page as well the recall status being "completed" and a date completed provided. Therefore update the recall record to contain the information listed above under Attachment B1. The district coordinator will have to determine that all applicable and required data is included before submitting the Class I "Recall Termination Recommendation" to the Center recall unit for concurrence. For Class II and III recalls, the district coordinator or other district personnel will prepare and submit, after coordinator review, the recall document to district management for concurrence. The name of the district manager approving the termination and the date of the approval is to be recorded in the recall record.

When the CRU concurs with the Class I recall or Safety Alert termination recommendation in RES, notice of that concurrence will be electronically sent to the field coordinator and OE/DCMO.

When the district obtains concurrence from district management for the termination of Class II and III recalls and so updates the RES recall record, the coordinator electronically notifies the CRU and OE/DCMO of the termination.